

CORPORATE SERVICES DEPARTMENT

Caroline Holland - Director



To all Members of the Council

**Democratic Services
London Borough of Merton
Merton Civic Centre
Morden, Surrey SM4 5DX**

Tel: 020 8545 3356

Email:
democratic.services@merton.gov.uk

Date: 28 September 2016

Dear Councillor

Notification of Cabinet Decisions

The decisions of the Cabinet meeting held on Monday 19 September 2016 are attached.

The call-in deadline is Monday 26 September at noon

The [call-in](#) form is attached for your use if needed and refers to the relevant sections of the constitution.

Yours sincerely

Democracy Services

Decisions of the Cabinet held on Monday 19 September 2016

Call-in deadline – 26 September 2016

3	Minutes of the previous meeting	
4	Regionalisation of London Adoption Services	<p>RESOLVED That Cabinet:</p> <ol style="list-style-type: none"> 1. Agree, in principle, to join a London Regional Adoption Agency, as supported by London Councils and the Association of London Directors of Children’s Services; and 2. Authorise the Director of Children’s Services, in consultation with the Cabinet Member for Children’s Services, to progress arrangements relating to the development of the Agency model.
5	Merton Adult Education Commissioning Update	<p>RESOLVED That Cabinet:</p> <ol style="list-style-type: none"> 1. Agrees the 3-year strategic aims for the service. 2. Notes the progress made with the commissioning of adult education services and the new arrangements.
6	Planning Obligations, Community Infrastructure Levy, and Planning Application Validation Requirements	<p>RESOLVED That Cabinet:</p> <ol style="list-style-type: none"> 1. Endorse the approach to neighbourhood CIL governance and authorise public consultation on project themes. 2. Delegate authority to the Director of Environment and Regeneration in consultation with the Cabinet Member for Regeneration, Environment and Housing to approve an updated planning application validation checklist for public consultation

Decisions of the Cabinet held on Monday 19 September 2016

Call-in deadline – 26 September 2016

7	Options Analysis Report for the re-procurement of the Highway Works and Services Term Contract	<p>RESOLVED That Cabinet:</p> <ol style="list-style-type: none"> Note the contents of this report. Agree a two-year extension to the current Highway Works and Services Term Contract with FM Conway, as the most economically advantageous option to continue to deliver planned and reactive highway works from 1 September 2017 to 31 August 2019. 																									
8	Financial Monitoring June 2016	<p>RESOLVED That Cabinet:</p> <ol style="list-style-type: none"> Note the financial reporting data relating to revenue budgetary control, showing a forecast net overspend at year end of £2.7million, 0.5% of the gross budget. Note the proposed adjustments to the Capital Programme detailed in appendix 5b and approve the two items in the Table below: <table border="1" data-bbox="860 890 1872 1145"> <thead> <tr> <th>Scheme</th> <th>2017/18 Budget</th> <th>Adjustment</th> <th>Revised 2017/18 Budget</th> <th>Estimated Useful Life</th> </tr> <tr> <td></td> <td>£</td> <td>£</td> <td>£</td> <td>£</td> </tr> </thead> <tbody> <tr> <td>SWLP Vehicles*</td> <td>0</td> <td>4,190,000</td> <td>4,190,000</td> <td>8 Years</td> </tr> <tr> <td>SWLP Wheelie Bins</td> <td>0</td> <td>1,512,000</td> <td>1,512,000</td> <td>15 Years</td> </tr> <tr> <td>Total **</td> <td>0</td> <td>5,702,000</td> <td>5,702,000</td> <td></td> </tr> </tbody> </table> <p>* to note that this expenditure will be required regardless of whether or not the Phase C of the Waste Partnership is progressed.</p> <p>** This investment will significantly contribute towards the estimated £2 million of annual revenue savings (allowing for the debt charges of the scheme)</p>	Scheme	2017/18 Budget	Adjustment	Revised 2017/18 Budget	Estimated Useful Life		£	£	£	£	SWLP Vehicles*	0	4,190,000	4,190,000	8 Years	SWLP Wheelie Bins	0	1,512,000	1,512,000	15 Years	Total **	0	5,702,000	5,702,000	
Scheme	2017/18 Budget	Adjustment	Revised 2017/18 Budget	Estimated Useful Life																							
	£	£	£	£																							
SWLP Vehicles*	0	4,190,000	4,190,000	8 Years																							
SWLP Wheelie Bins	0	1,512,000	1,512,000	15 Years																							
Total **	0	5,702,000	5,702,000																								

Decisions of the Cabinet held on Monday 19 September 2016

Call-in deadline – 26 September 2016

		<p>3. Endorse the addition of the £5.702 million SWLP Scheme above and that this is sent to Council on 23 November 2016 for its approval.</p> <p>4. Note the virement of £109k from the corporate contingency to Children, Schools and Families for the first quarter costs of additional social worker capacity and the virement from Corporate Services to Community and Housing for the housing benefit cost for temporary accommodation</p>																																																
9	Financial Monitoring July 2016	<p>RESOLVED: That Cabinet</p> <p>A. Note the financial reporting data relating to revenue budgetary control, showing a forecast net overspend at year end of £5.356million, 1.0% of the gross budget.</p> <p>B. Ask officers to report back next month after reviewing their budgets and estimated outturn, with the actions necessary to reduce the overspend for 2016/17 and mitigate any on-going overspends in future years.</p> <p>C. Note the adjustments made to the Capital Programme in Appendix 5b and approves the following:</p> <table border="1" data-bbox="734 1010 2083 1281"> <thead> <tr> <th>Scheme</th> <th>2016/17 Budget</th> <th>Adjustment</th> <th>Revised 2016/17 Budget</th> <th>2017/18 Budget</th> <th>June Monitoring Adjustment</th> <th>July Monitoring Adjustment</th> <th>Revised 2017/18 Budget</th> </tr> <tr> <td></td> <td>£</td> <td>£</td> <td>£</td> <td>£</td> <td>£</td> <td>£</td> <td>£</td> </tr> </thead> <tbody> <tr> <td>SLWP Contract</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>5,702,000</td> <td>1,043,000</td> <td>1,043,000</td> </tr> <tr> <td>Replacement Social Care System</td> <td>554,590</td> <td>300,000</td> <td>854,590</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Improving Financial Systems</td> <td>191,000</td> <td>137,000</td> <td>328,000</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Full EDRMS Invoice Solution SCIS/FIS</td> <td>0</td> <td>41,000</td> <td>41,000</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>D. Endorse the revised SLWP Contract figure for progression to Council in</p>	Scheme	2016/17 Budget	Adjustment	Revised 2016/17 Budget	2017/18 Budget	June Monitoring Adjustment	July Monitoring Adjustment	Revised 2017/18 Budget		£	£	£	£	£	£	£	SLWP Contract	0	0	0	0	5,702,000	1,043,000	1,043,000	Replacement Social Care System	554,590	300,000	854,590	0	0	0	0	Improving Financial Systems	191,000	137,000	328,000	0	0	0	0	Full EDRMS Invoice Solution SCIS/FIS	0	41,000	41,000	0	0	0	0
Scheme	2016/17 Budget	Adjustment	Revised 2016/17 Budget	2017/18 Budget	June Monitoring Adjustment	July Monitoring Adjustment	Revised 2017/18 Budget																																											
	£	£	£	£	£	£	£																																											
SLWP Contract	0	0	0	0	5,702,000	1,043,000	1,043,000																																											
Replacement Social Care System	554,590	300,000	854,590	0	0	0	0																																											
Improving Financial Systems	191,000	137,000	328,000	0	0	0	0																																											
Full EDRMS Invoice Solution SCIS/FIS	0	41,000	41,000	0	0	0	0																																											

Decisions of the Cabinet held on Monday 19 September 2016

Call-in deadline – 26 September 2016

		<p>November 2016 for approval</p> <p>E. Agree the virement of £25k between E&R and CSF in relation to a notional rent agreement for Pollards Hill Youth Centre.</p>
10	Business Plan 2017-21	<p>RESOLVED: That Cabinet</p> <ol style="list-style-type: none"> 1. Note the rolled forward MTFS for 2017 - 21. 2. Confirm the latest position with regards to savings already in the MTFS. 3. Agree the approach to setting a balanced budget using weighted controllable expenditure for each department as the basis for the setting of targets. 4. Agree the proposed departmental targets to be met from savings and income. 5. Review the targets and the MTFS at the next meeting in light of the actions identified in response to the monitoring report recommendations set out elsewhere on this agenda. 6. Agree the timetable for the Business Plan 2017-21 including the revenue budget 2017/18, the MTFS 2017-21 and the Capital Programme for 2017-21. 7. Note the process for the Service Plan 2017-21 and the progress made so far. 8. Consider and review the draft Efficiency Plan at Appendix 3 and request officers to submit a final version to the DCLG by the deadline of 14 October 2016 in order

Decisions of the Cabinet held on Monday 19 September 2016

Call-in deadline – 26 September 2016

		to qualify for the four year funding offer.
12	Proposed Extension of the Comensura contract	RESOLVED That Cabinet agrees the extension of the contract with the existing provider for a further 12 months from 9th December 2016
13	Harris Academy Merton Expansion - Construction Contract Award	RESOLVED: To award the contract for main phase expansion works to the contractor detailed in the exempt appendix.

Merton Council - call-in request form

1. Decision to be called in: (required)

2. Which of the principles of decision making in Article 13 of the constitution has not been applied? (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution - tick all that apply:

(a) proportionality (i.e. the action must be proportionate to the desired outcome);	
(b) due consultation and the taking of professional advice from officers;	
(c) respect for human rights and equalities;	
(d) a presumption in favour of openness;	
(e) clarity of aims and desired outcomes;	
(f) consideration and evaluation of alternatives;	
(g) irrelevant matters must be ignored.	

3. Desired outcome

Part 4E Section 16(f) of the constitution- select one:

(a) The Panel/Commission to refer the decision back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns.	
(b) To refer the matter to full Council where the Commission/Panel determines that the decision is contrary to the Policy and/or Budget Framework	
(c) The Panel/Commission to decide not to refer the matter back to the decision making person or body *	
* If you select (c) please explain the purpose of calling in the decision.	

4. Evidence which demonstrates the alleged breach(es) indicated in 2 above (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution:

5. Documents requested

6. Witnesses requested

7. Signed (not required if sent by email):

8. Notes – see part 4E section 16 of the constitution

Call-ins must be supported by at least three members of the Council.

The call in form and supporting requests must be received by 12 Noon on the third working day following the publication of the decision.

The form and/or supporting requests must be sent:

- **EITHER** by email from a Councillor's email account (no signature required) to democratic.services@merton.gov.uk
- **OR** as a signed paper copy to the Head of Democracy Services, 7th floor, Civic Centre, London Road, Morden SM4 5DX.

For further information or advice contact the Head of Democracy Services on 020 8545 3864